



National Consortium of Breast Centers, Inc.
Clinical Breast Examiner Certification
Annual Renewal of Certification Information

Overview

CBE certification must be renewed annual with recertification taking place during year four. To receive the annual renewal, CBE Certified Breast Health Care Professionals are required to submit validated documentation pertaining to performance of clinical breast exams or correlative physical breast assessments from the previous year.

Annual Renewal and Recertification Schedules

The following information reflects annual renewal schedule, deadline dates, material to be collected and the period of time that renewal of certification covers. The left columns show the initial year of certification and what is expected for each subsequent year. Certified individuals who were initially certified in 2005, 2006, 2007 or 2008 and are required to submit data for annual renewals should do so for years 2008 and beyond, annually, by December 31. Any previous years' data are not required. Individuals initially certified in 2009 and are required to submit data for annual renewals, should submit data for 2009 and beyond, annually, by December 31.

Individuals being certified in the first trimester will have their annual renewal submitted by December 31 of that same year. Individuals in the second or third trimester will have their first renewal submitted by December 31 of the subsequent year.

Grp1 Grp2 Grp3 Grp4 Grp 5

2005	2006	2007	2008	2009	During year of certification (also first year of certification) - collect data on 10 consecutive CBE or CPBA patients between the date of certification and December 31 of that year. Submit completed data submission form to the NCBC office by December 31 of this year to receive 1 st renewal of certification - good for year two certification.
2006	2007	2008	2009	2010	During year two of certification (also 1 st renewal of certification year) - collect data on 10 consecutive CBE or CPBA patients between January 1 and December 31 of this year. Submit completed data submission form to the NCBC office by December 31 of this year for 2 nd renewal of certification - good for year three certification.
2007	2008	2009	2010	2011	During year three of certification (also 2 nd renewal of certification year) - collect data on 10 consecutive CBE or CPBA patients between January 1 and December 31 of this year. Submit completed data submission form to the NCBC office by December 31 of this year for 3 rd renewal of certification - good for year four certification to the date of the recertification course date plus one month
2008	2009	2010	2011	2012	In year four of certification - recertification is required. Once recertification is received for this year, follow the reporting criteria for year of certification to begin the annual process of certification renewal.

NOTE: Group 1 recertification is in year 5

PLEASE NOTE: Recertification must be completed by the end of the fourth year with the exception of those certified in year 2005. An examination is required for recertification in year four to consist of another performance examination. The certification and recertification examinations will be offered annually at the NCBC national conference held in either February or March in Las Vegas. Annual renewal of certification is not an option for recertification.

Documentation for Annual Renewal of Certification

The validated information listed below must be submitted annually for renewal of certification. This is a cumulative collection of data on ten (10) consecutive CBE or CPBA patients during the 12-month period of time as noted above. Each patient's data should be collected/identified as soon as possible following imaging/pathology reports.

Please have your supervisor, medical director or a physician on staff sign off on your responses to validate your information.

The required data must be submitted to and received by the NCBC office no later than January 31st of the year following the year for which data is being requested and reported.