

Application to Exhibit

Whoa is the app/website we are using. The sign-up process will be done by forms. To exhibit, please fill out this application form and sign the terms and conditions, and send them to Christine@breastcare.org

Company or Organization Name _____

Commercial or Non-Profit _____

Exhibit Contact _____

Email Address _____

Office Phone _____ Mobile Phone _____

Address _____ City _____

State _____ Zip Code _____

Product or Service _____

Financial Contact _____

Financial Contact Email Address _____

Financial Contact Office Phone _____

Booth Size Requested _____

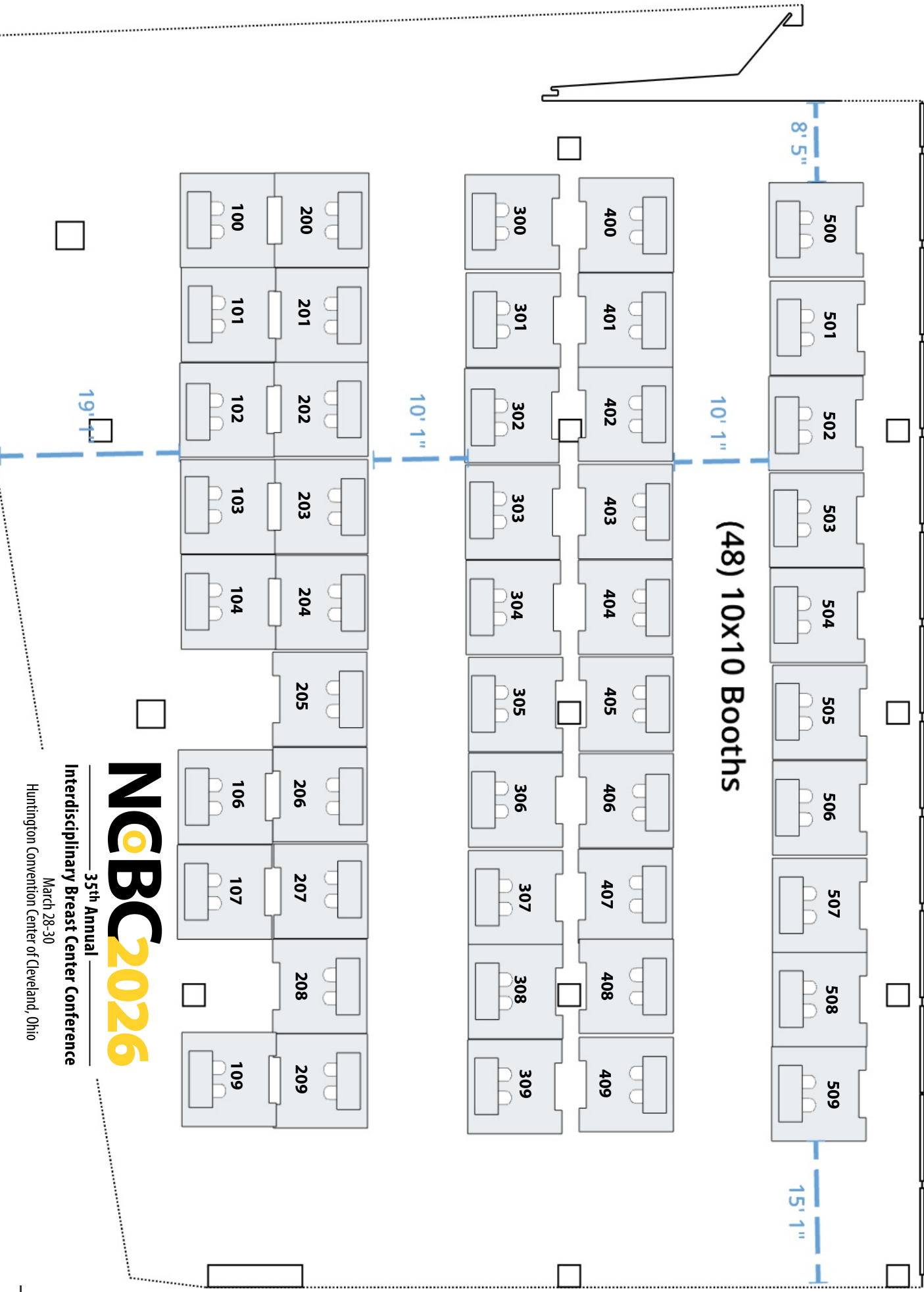
If you would like a 10 x 20 or larger size, please note in your booth choices each of the numbers that would make up the booth size that you are requesting. Please choose 3 booth options, we will try to assign your 1st choice. The layout is on page 3 for your convenience.

Booth Numbers Requested

1st Choice _____

2nd Choice _____

3rd Choice _____



(48) 10x10 Booths

NCBC 2026

35th Annual
Interdisciplinary Breast Center Conference
March 28-30
Huntington Convention Center of Cleveland, Ohio

Exhibit Booth Fees

\$1550 – 10x10 Exhibit Space – Non-Profit Only (inline only no corners or endcaps)
\$3650 – 10x10 Exhibit Space, inline – Commercial
\$4,000 – 10x10 Exhibit Space, one end cap or corner – Commercial
\$7,100 – 10x20 Exhibit Space, inline Commercial
\$7,450 – 10x20 Exhibit Space, 1 end cap – Commercial
\$7,750 – 10x20 Exhibit Space, 2 end caps – Commercial
\$10,700 – 10x30 Exhibit Space - Commercial
\$14,000 – 10x40 or 20x20 Exhibit Space – Commercial
\$28,500 – 20x40 Exhibit Space - Commercial
\$35,000 – 20x50 Exhibit Space - Commercial



\$500 Early Bird Discount

with a completed registration and full payment by August 31, 2025

Whova app access is the way you will have the ability to communicate with attendees, upload documents, schedule demos, scan badges and more. If you would like to access to the Whova app, please note this below. The price is \$500 per company or organization.

\$500 for Whova App Access

I am interested in the following sponsorship:

Please complete and send to christine@breastcare.org or fax to 574-267-8268. Office Phone: 574-401-8114

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Exhibit Terms and Conditions

The NCoBC hosts a yearly convention related to breast cancer. This convention is to allow companies, agencies, and not for profit organizations to showcase their services, products, and (briefly discuss overall scope, purpose, and/or strategy).

TYPES OF EXHIBITORS, PROHIBITED BEHAVIOR

Only breast cancer related products and services are eligible to exhibit at NCoBC. NCoBC reserves the right to decline non-breast health related companies. No massage, skincare, or light therapy companies will be accepted. All first-time exhibit companies or organizations must provide specific product or service information. First-time exhibitors must also be approved by the NCoBC Exhibits Manager.

Exhibiting companies and exhibiting organizations are not to entertain the membership, speakers, board members or NCoBC conference attendees during event times of the NCoBC. Any event planned for NCoBC membership, speakers, board members or NCoBC conference attendees within the dates of the NCoBC must be disclosed to the NCoBC Exhibits Manager 30 days prior to the event. At the sole discretion of NCoBC, anyone violating this rule will result in their removal from the conference and their booth space to be forfeit.

No marketing, surveys, or contacting the NCoBC attendees prior to the conference. At the sole discretion of NCoBC, anyone violating this rule will result in their removal from the conference. We do not provide a list of attendees prior to or after the event.

There will be no refunds if you, the exhibitor, cancels or if the NCoBC determines that your company or organization is not eligible to exhibit. This determination is at the sole discretion of the NCoBC. No refunds will be given to non-approved companies. The NCoBC reserves the right to cancel any exhibitor company or organization who does not abide by our Terms, Conditions and Rules. If you are unsure that you meet this requirement, contact us before you sign up as an exhibitor. Failure to meet this requirement or misrepresentation of your company or organization to obtain approval will result in your removal from the conference

EXHIBIT SPACES

Booth space is first-come, first-served. You can view booth spaces online in the Exhibitor Center. Please contact christine@breastcare.org to register. Full payment must be included. All new companies must submit specific product or service information and receive approval by the NCoBC Exhibits Manager. *A \$500 late fee will apply to all exhibitors who have a balance due within 30 days of registration prior Jan 24th and immediately after Jan 24th.

Exhibit space is located in the conference meeting area. We have found that having exhibits in the conference meeting area draws more interest. The floor plan can be viewed on the Exhibitor Center online.

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Exhibitors will be provided a 10 X 10 floor space and one 7" X 44" one-line identification sign. We do not provide tables, chairs or a waste basket. Tables, chairs and a waste basket are part of a rental package and can be ordered through Expo Services.

Exhibitors may not assign, sublet, or apportion to others the whole or any part of the space allocated and may not display goods or services other than those manufactured or regularly distributed by them or their subsidiaries.

Exhibitors are required to maintain general public liability insurance against claims for personal injury, death, or property damage incident to, arising out of or in any way connected with the Exhibitors participation in the exhibition. You will need to provide evidence of insurance before your exhibit spot is secured. This is due by Feb 1, 2026. You may request a sample insurance form for reference.

Electrical services are provided in the Exhibit Service Kit, and you must contract directly with the electric service provider. If you will need electrical services during your dismantle, please notify the electric service provider at the time of your order. Exhibitors are responsible for exhibit loss, damage, and theft. It is suggested that portable components be taken down at the close of each day. The NCBC will not be held responsible for any handling, mishandling or lost shipments.

REGISTRATION, SETUP AND TEAR DOWN

Exhibitor registration is Friday, March 27, 2026 9am - 5pm. Please assign one exhibit person to pick up the registration package and badges for your team from the Exhibit Registration Desk. The name of this individual, cell

number, and email are to be entered into the exhibitor center as the ON-SITE contact. This task is to be completed by Feb 1. ALL shipments must go through the ADVANCE WAREHOUSE. No SHOW-SITE shipping will be accepted at the dock or unloaded until all advanced warehouse shipping has been unloaded. Shipping information will be through Expo Services. A link to the Exhibit Service Kit with shipping, handling, additional rental items, date etc. will be emailed to each exhibiting company

Setup badges are no charge. You will need to contact the Exhibit Manager through email by Thursday, March 19. Setup badges will allow entrance to the exhibit hall on Friday, March 27. Exhibitor setup is Friday, March 27, 2026 9am - 5pm. Setup must be completed by Friday, March 27, 2025 at 5pm. A \$500 late fee will be charged for violation of this policy. No children are allowed on the exhibit floor during setup and dismantle times. If you have any questions or need assistance during setup, please contact Expo Services.

Exhibits will open on Friday, March 27 at 7pm for a Welcome Reception with our attendees and speakers.

NCBC policy for dismantling of any booth before the close of the exhibit hall. NCBC will close the exhibit hall on Sunday March 29, 2025, at 4:00pm EST Any exhibit that dismantles earlier than the set time will be charged an \$800.00 fee. Any company that is charged the \$800.00 fee will be required to provide an additional \$800.00 deposit for any additional years exhibiting at NCBC. This deposit will be refundable 30 days after the conclusion of the current event.

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NCBC understands not all companies want to stay for the full event. We have agreed in our venue contract that no dismantling can occur before our NCBC exhibitor services are present and all attendees have vacated the exhibit hall, or we are fined. NCBC appreciates your compliance and maintaining the standards set, once one company breaks down this can lead to a domino effect, and we can't make exceptions for this reason.

IDENTIFICATION AND ACCESS

Name badges are required for entrance into the conference area and are to be worn at all times.

Name badges may not be secured for consultants, clients, and business associates: They may register at the regular conference attendee rate instead of the \$2000 non-exhibiting company rate at your request.

Exhibitor meals are included for each name badge issued and cover lunches, breaks, the Exhibit Extravaganza, and the Poster Reception. (Breakfasts are not included and are sponsored events.)

Each commercial 10 X 10 space is allotted 3 booth staff registrations. These registrations are for your company or organization employees and their registration must include, their name, title, company or organizational email and their direct phone number. These are due by Jan 31 and each additional registration or change will be charged an additional \$25 fee. Each non-profit 10 X 10 space is allotted 2 registrations. These registrations are for your company or organization employees and their registration must include their name, title, company or organizational email and their direct phone number. These are due by Jan 31, and each additional registration or change will be charged an additional \$25 fee. Beyond your allotted registrations, you may purchase additional registrations for \$400. Whova App access for Lead Retrieval and access to the daily content is \$500 per company.

PAYMENTS

Payment for exhibits and sponsorships are due within 30 days of your rental or purchase. We accept check payments through Jan 24th with a signed Payment Agreement Form. After that date, all payments must be done using credit cards using the online invoice that we send you through Authorize.net. We accept MasterCard, Visa, and Discover.

MISCELLANEOUS

If you need to cancel your hotel reservation, you will need to contact the hotel directly.

LIMITATIONS

All exhibitors agree to accept our Terms and Conditions and all Exhibit Rules for the National Consortium of Breast Centers (NCoBC) set forth hereafter and by such additional Terms, Conditions and Exhibit Rules made by the NCoBC including but not limited to those printed, online, in the Exhibit Prospectus, Exhibit Service Kit, and any correspondence from the NCoBC and its staff or Expo Services. The exhibiting Company or exhibiting Organization will be held responsible for all of their employees, representatives or agents, or anyone that you have requested a

registration for and their activities. It is the responsibility of the exhibiting Company or exhibiting Organization to relate all of the Terms, Conditions, and Rules to their employees, representatives, or agents and all booth registrations.

If the NCoBC should be prevented from holding the exhibition for any reason beyond the NCoBC's control, (such as but not limited to damage to the building, riots, strikes, pandemic, health risk, acts of government, or acts of God) or if an exhibitor cannot occupy the assigned space due to reasons beyond the NCoBC's control, then the NCoBC has the right to cancel the exhibition or any part thereof, with no further liability to the exhibitor. No refunds will be given for any reason.

By choosing to exhibit and register for a booth you are agreeing to these terms and conditions.

PLEASE INITIAL EACH BOX WHICH NOTES YOUR UNDERSTANDING AND AGREEMENT:

- ☐ COMPANY HAS A BREAST CANCER RELATED PRODUCT OR SERVICE.
- ☐ COMPANY WILL NOT ENTERTAIN OR MEET WITH ATTENDEES DURING SCHEDULED NCoBC EVENTS.
- ☐ PAYMENTS ARE DUE WITHIN 30 DAYS OF THE RENTAL APPLICATION.
- ☐ SET-UP IS MARCH 27TH FROM 9AM-9PM AND MUST BE COMPLETED BY 5PM OR WILL INCUR A \$500 LATE FEE. CONTACT CHRISTINE WITH EXTENUATING CIRCUMSTANCES AND THIS FEE MAY BE WAIVED.
- ☐ DISMANTLE IS MARCH 29 AT 4:00PM, THERE IS AN \$800 FEE TO REMOVE ANYTHING FROM BOOTH SPACE OR TO LEAVE IT VACANT. NO EXCEPTIONS.
- ☐ WE DO NOT OFFER REFUNDS.

I agree to the terms and conditions in this document.

Signature: _____

Date: _____